Procedure:

1. To create an adjustment for a Detailed Inventory, first you need to make sure if you have the name "Clean-up" in the system. If none, define one and tag it under "Normal Active Account".

2. Create a Packing List and Invoice at Zero Cost under the name Clean-up for the quantity to be adjusted.

As soon as you finish adding a Packing List and Invoice, go to the Location-Info or to E.I.S. to determine if the detailed inventory is corrected.

Typical Uses:

Key Benefit:

Makes your inventory accurate and reliable
Helps the users and the warehouse people determine how much detailed inventory you still have
Facilitates the preparation of goods for shipment
Helps the users keep track of the inventory easily
Provides convenience in the preparation of reports.

Note:

It is highly recommended, although not mandatory, that you keep each style of your inventory either in detailed or in summary mode.