Inventory Report Filter

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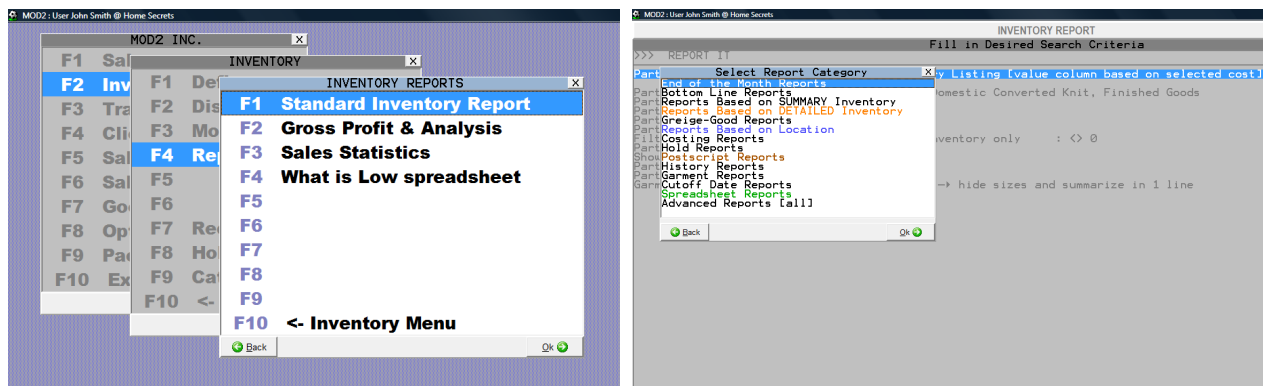
Inventory Report Filter - is a new added utility where the system permits you to strain the information from various inventory report formats. With the power of this feature, the system gives you the flexibility of selecting the right or the exact filter to produce an accurate report.

Types of Inventory Report Filter:

1. None - Show me everything	:	**All**
2. Non-Zero inventory only	:	**<> 0**
3. Positive inventory only	:	**> 0**
4. Negative inventory only	:	**< 0**
5. Everything greater than 50	:	**>= 50**
6. Everything greater than 100	:	**>= 100**
7. Everything less than 100	:	**<= 100 but > 0**
8. Let me specify a minimum	:	**user min.**
9. Let me specify a maximum	:	**user max.**
10. Let me specify a min & max	:	**user min. & max.**

To generate a filtered report, simply go to Inventory and select Report. Tag the necessary Inventory Folder and press <Enter>. Select the Report Category then followed by Inventory Report Format. Select a Price Level and select the Inventory Filter then follow the instructions to print.

Key Benefits:

1. Provides accurate Inventory Report.
2. Fast and User friendly
3. Convenient for the warehouse people when conducting a physical inventory.
4. Convenient for the management when checking stock.
5. Filtered reports can be printed on the screen or in the printer.
6. Works for all inventory report forms.
7. Available filters are commonly used.
8. Automatic choices for 50 or 100 units.
9. Allows you to select your own Min or Max units.
10. Helps with producing reports for Open-To-Sell stock for Sales people.
11. Helps track negative inventory for clean-up purposes.
12. Helps track non-zero inventory.
13. Ability to locate inventory with no stock.