The “P” feature – Have you ever wished you could produce a printout of whatever list displayed on your screen, without even leaving the screen you're in? Well, this is for you folks out there whether you are looking at the display screen of the items on the inventory or at the list of clients, it doesn’t really matter, all you have to do is press “P” and instant printout. No limit to the number of printout you could produce. Just remember, only those screens that have double line border could be printed using “P” feature.

**Typical Uses:**

![Image showing printout options](image.png)

**Procedure:**

On a Desired screen, just type “p” on the keyboard.

**Examples:**

You can press “P” if you want to print the ledger of a particular client, go to client, display, ledger and press “P”. For Invoice Model, go to Sales, Add Sale, press “P”. You can do this also if you want to print the open & pending Sales Order, Open and pending Styles, Client ledger, Choose client membership.

**Key Benefits:**

The “P” feature is very handy tool

It could be used for a wide range of purposes

It produces instant handouts for everyone from several location in MOD2.