**Inventory Search Field**

**Inventory Search Key** – Displays all the styles that match the characters that you specified on the display field. You can search by Style#, by Color, by Description, by Vendor Style#, by Lab Dip#, by Vendor, by user defined fields such as L/C# or Notes. Please see below figure.

**Typical Uses:**

1. **Display all styles that contain “ytc-0001” on the style# regardless of prefixes or suffixes.**
2. **Display all styles for the description that contains the word “POLYESTER”.**
3. **Display all styles that the Vendor Style# matches KJDFI-02135**
4. **The system display all the styles that match the characters typed on the Description.**

To display a particular group of style, simply go to Inventory and select Display. From the Inventory Search field, select one (Style#, Color, Description, Vendor Style#, Lab Dip#, Construction, Notes, UPC#, Vendor, Other Fields, Category) and type the character to match the style to be displayed then press Enter.

**Key Benefits:**

- Makes the inventory searching simpler
- Helps locate a group of style using various search keys
- Can combined with “Z” feature to narrow the results further
- Can help in communicating with the Dye House or Vendor since styles can be looked up by Lab Dip# or Vendor Style#