

Return To Vendor (RTV)



MOD2 Inc. • 3317 South Broadway Los Angeles, CA 90007 • Tel: (213) 747-8424 • Fax: (213) 747-9250 • Web: www.mod2.com • Email: support@mod2.com

Q₁: Do you have a situation where you need to send back the goods to your supplier?

A₁: We have a feature in MOD2 where you can send back the goods to your supplier whether the goods are damage or not. This feature will automatically reduce your inventory, so you do not need to worry about creating separate transactions to balance your inventory.

Q₂: What is RTV? How do we add an RTV?

A₂: RTV means **Return To Vendor**. To add an RTV is simple, just create a Debit Memo to your Supplier.

Q₃: What is a Debit Memo?

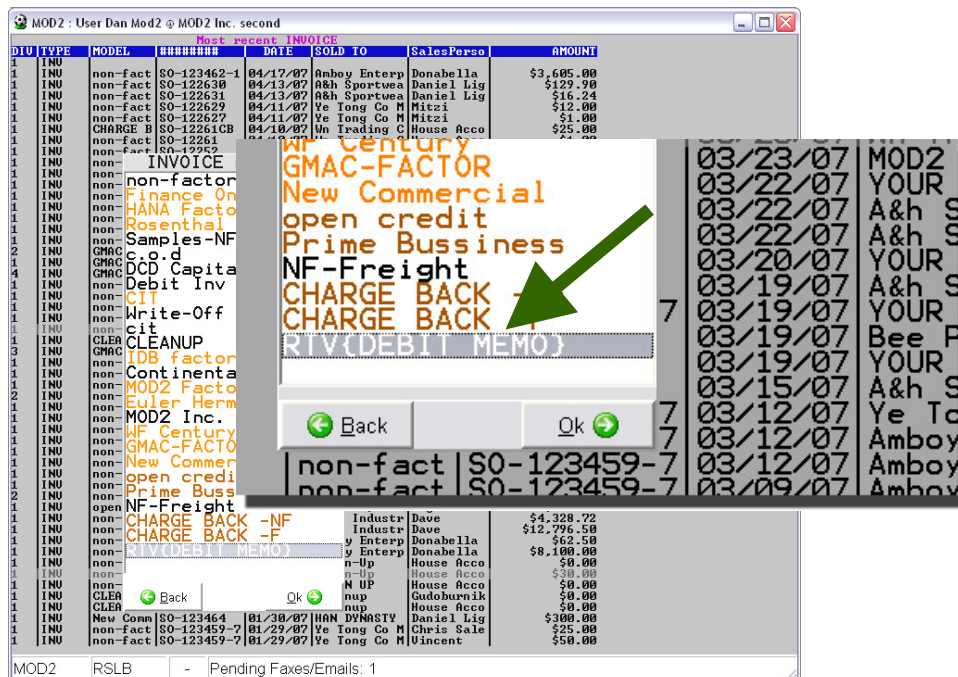
A₃: A Debit Memo is a note to your supplier where you are asking them to credit you for specific damages/shortages etc.

Q₄: When do we create an RTV?

A₄: We create an RTV when we return goods to the supplier.

The following procedures are the steps in creating an RTV:

1. Create a **Normal Active Account** for the supplier.
For ex. If your supplier is Tongkook then make a **Normal Active Account** as Tongkook (A/R)
Note: We recommend having separate account for your supplier returns. |
2. Pack the goods that will be returned to the supplier using a Packing List.
(This will reduce your Inventory)
3. Create an RTV. An RTV is added just like an Invoice. Just make sure you select RTV when you see the Invoice Models.



4. Print the RTV form.

Q₅: How does the RTV form look like?

A₅:

the "A" company
by mod2 inc.

textile • garment • home furnishing
importers / converters / wholesalers

RETURN DETAILED

#RD-5459

DATE : 12/13/06

3317 South Broadway Los Angeles, CA 90007 Tel: (213) 747-8424 Fax: (213) 747-9250
 Web: www.mod2.com Email: support@mod2.com

RETURNED BY
HAN DYNASTY TEXTILES
 1501 South Griffith
 Los Angeles, CA 90021
 TEL: (213) 655-5363 / FAX: (213) 655-8747

WAREHOUSE
HAN DYNASTY TEXTILES
 1501 South Griffith
 Los Angeles, CA 90021
 TEL: (213) 655-5363 / FAX: (213) 655-8747

PACKING SLIP #	SHIP VIA	STAMPED DATE	PRINTED DATE / TIME	RETURN DATE
0	Bagal Mail	12/13/06	04/18/07 at 10:56am	12/13/06
INVOICE #	PREPARED BY	CUST PO #	SALES ORDER #	
MZD005	Dan Mod2		2	

NOTES

TOTAL ORIGINALLY PACKED in PS # MZD005 : 4,950 YARDS 16 ROLLS 4 BOXES

TOTAL UNITS RETURNED : 4,950 YARDS 16 ROLLS 2 BOXES

① **Style # :** **DAHNY** **Color :** **WHITE** **Dsc :** 50% Cotton 50% Poly 9"

BOX #	LOT #	ROLL #	QUANTITY	ROLL-ID
0	3	1	500	297141
0	3	2	1,000	297142
0	3	3	1,000	297143
0	3	4	1,000	297144
0	3	5	1,000	297145
0	3	1	250	297146
1	1	1	20	297147
1	1	2	20	297149
1	1	3	20	297149
1	1	4	20	297150
1	1	5	20	297151
1	1	1	20	297152
1	1	2	20	297153
1	1	3	20	297154
1	1	4	20	297155
1	1	5	20	297156
TOTAL		➡ 16	4,950	

User : Dan Mod2
 April 18, 2007 @ 10:56:05 AM
 MOD2 ID # 8589
 Station # 2486947104

Q₆: How do I get to see a list of RTV's only? Are RTV going to be included in my Sales Report?

A₆: To see a list of RTV's is simple, just prepare normal report like Sales Report and Tag only the Model "RTV" then answer the other options in printing the report. RTV can be included or not as long as you know the concept in printing a report.