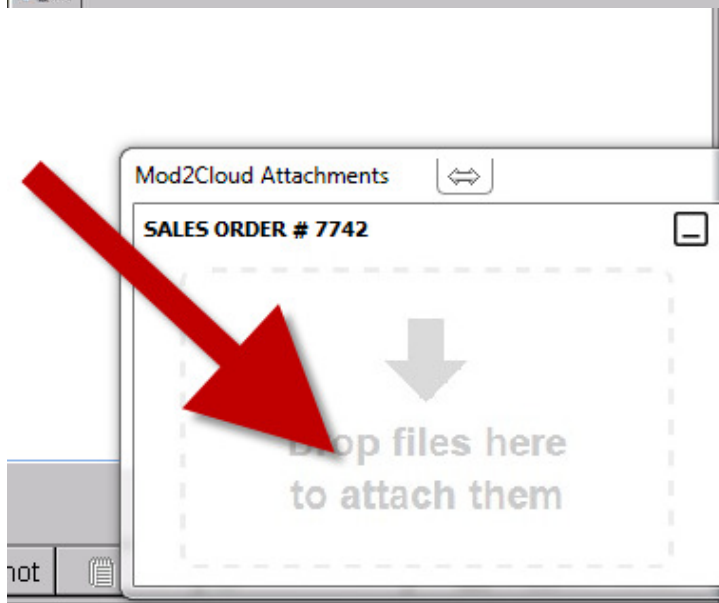
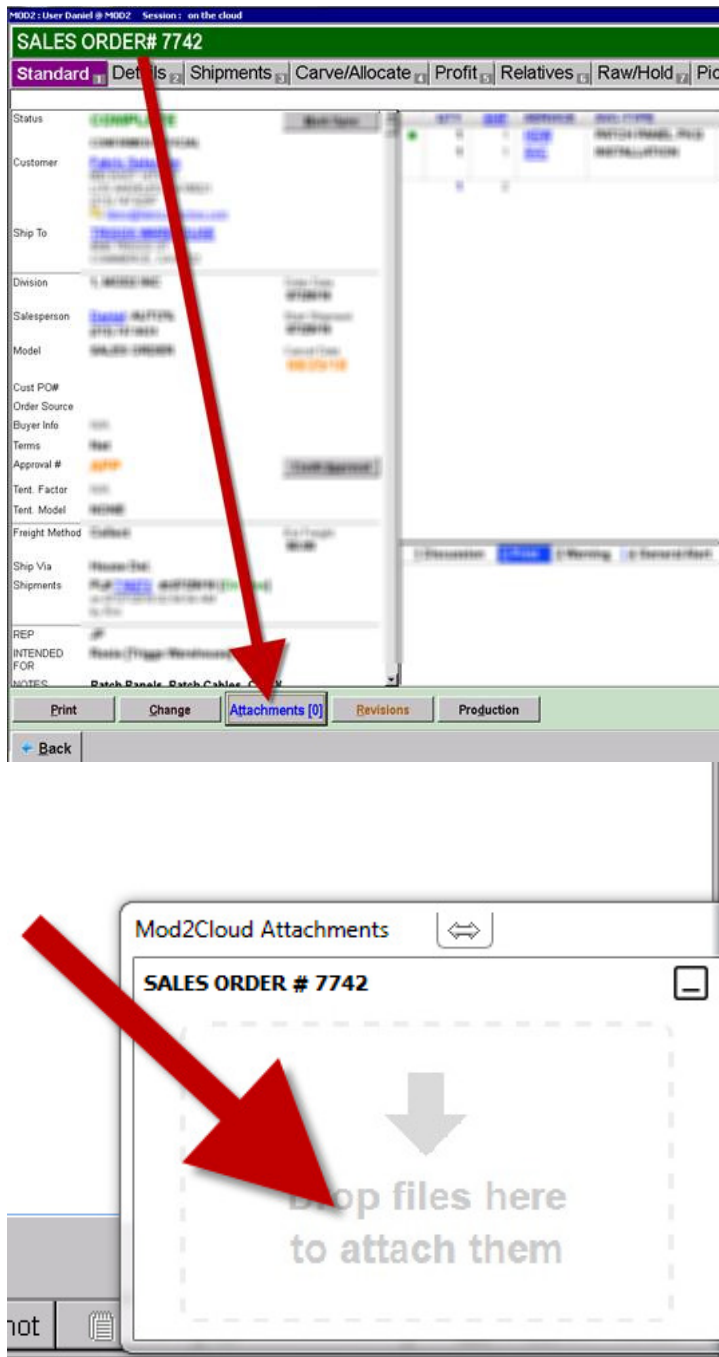


Last week we announced the new Outlook Drag & Drop feature but you may be wondering where it can be useful.

Here are some ideas to get you started. Feel free to share with us your creative uses of the Drag & Drop feature.

1. When you receive orders from a customer via email, you can easily drag and drop the attachment inside the email or the entire email itself into the Sales Order Attachments Screen.



- To include any email correspondence from suppliers, simply drag and drop the email into the Purchase Contract Attachments Screen.

MOD2: User Daniel @ MOD2 Session: on the cloud

CONTRACT# 1101

Standard 1 Details 2 Hot Sheet 3 Receivings 4 Lab+Vendor# 5 Relatives 6 PDF 7

Status: **PROPOSED**

Supplier: **2000-27-10-01**

Destination: **2000-27-10-01**

Cust. SO#: **2000-27-10-01**

Intended for: **2000-27-10-01**

Division: **1.00000-000**

Model: **2000-27-10-01**

Order Date: **2000-27-10-01**

Orig XCO: **2000-27-10-01**

L/C#: **2000-27-10-01**

TTE Transit Est: **2000-27-10-01**

Terms: **2000-27-10-01**

Advise: **2000-27-10-01**

Destination City/Port: **2000-27-10-01**

Purchasing Agent: **2000-27-10-01**

Shipped Via: **2000-27-10-01**

Duty: **2000-27-10-01**

Exch. Rate: **2000-27-10-01**

Fixed Cost 1: **2000-27-10-01**

Fixed Cost 2: **2000-27-10-01**

Added by: **2000-27-10-01**

Print Change **Attachments [0]** Revisions

+ Back

Mod2Cloud Attachments

CONTRACT # 1101

Drop files here to attach them

3. You can attach any client related document such customer resale permits, pictures, customer or supplier price agreements, legal documents, etc.

Test Company

ALL | Standard | Financial | Security | Shipping | Salesperson | Notifications | Web | Custom | EDI | X-Ref

<p>Name</p> <p>Membership</p> <p>Restricted Access</p> <p>Store #</p> <p>Contact</p> <p>Street address-1</p> <p>Street address-2</p> <p>City, State ZipCode-1</p> <p>City, State ZipCode-2</p> <p>Dial Prefix</p> <p>Telephone #</p> <p>Fax #</p> <p>Mobile #</p> <p>2nd Tel #</p> <p>3rd Tel #</p> <p>Web Address</p> <p>Email Address [1]</p> <p>Credit Card [0]</p> <p>Ship-To Addr [0]</p> <p>Notes</p> <p>Resale#</p> <p>Login Password</p>	<p>Test Company</p> <p>Customer</p> <p>NO</p> <p>TEST001</p> <p>The Boss</p> <p>3317 South Broadway</p> <p>Los Angeles, CA 90007</p> <p>2600</p> <p>(213) 747-8424</p> <p>Fax #</p> <p>Mobile #</p> <p>2nd Tel #</p> <p>3rd Tel #</p> <p>Web Address</p> <p>test@mod2.com</p> <p>Test Company</p> <p>3317 South Broadway, Los Angeles, CA 90007, 2600</p> <p>Eligible to login over-Web</p>	<p>Test Company</p> <p>Open Sales Orders 0</p> <p>Open Invoices 0</p> <p>Open Credits 0</p> <p>Open Samples 0</p> <p>Price Agreements 0</p> <p>Attachments 0</p> <p>WARNING NOTES</p>
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4. You can attach documents related to inventory items such as sketches, email correspondence, notes, etc.

TEST ITEM / COLOR 1

ALL | Standard | Pricing | Box/Weight | EDI | X-Ref | Hidden | EIS

<p>1 Service / Svc-type</p> <p>2 Description</p> <p>3 Inventory Type</p> <p>4 Division/label</p> <p>5 Prepack</p> <p>6 Cost Price</p> <p>7 Selling Price</p> <p>8 Market Price</p> <p>9 Jobber Price</p> <p>10 F-cost</p> <p>11 Country of Origin</p> <p>12 Units Per Box</p> <p>13 Units</p> <p>14 Average Roll Size</p>	<p>TEST ITEM / COLOR 1</p> <p>TEST ITEMS</p> <p>Standard</p> <p>Mod2 Inc</p> <p>NONE</p> <p>0.00</p> <p>0.00</p> <p>0.00</p> <p>0.00</p> <p>0.00</p> <p>Not Set</p> <p>1</p> <p>Default</p> <p>0</p>	<p>TEST ITEM COLOR 1</p> <p>No image available</p> <p>Open Sales Orders [0] 0</p> <p>Open Contracts [0] 0</p> <p>Open Samples 0</p> <p>Attachments 0</p> <p>Categories: Composition</p> <p>Not a member of any category</p>
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